

THROWLEIGH PARISH COUNCIL

Minutes of the Meeting of Throwleigh Parish Council on Monday 10th November 2025 at 7.00pm in Throwleigh Village Hall, Throwleigh.

Present: Cllr R Littlewood (Chairman), M Byatt, D Vincent, J Wisniewski and P Wilson.

Also in attendance: K Graddock, Parish Clerk, 2 members of the public and Cllr S Guthrie (WDBC).

THR36 Apologies

Cllr David Jordan.

THR37 Declarations of Interest

Cllr P Wilson declared a personal interest in election of councillors as applicants are known to him.

THR38 Minutes

RESOLVED: That the Minutes of the meeting of 22nd September 2025 be approved and signed as a correct record.

(NC)

THR39 Public Participation

No public were present.

THR40 Election of Councillor

Two candidates went for the vacancy of parish councillor and gave a brief description of why they wanted to join the Council. A secret ballot was held and the following votes were cast:

- 3 for Kathy
- 2 for Sarah

This was counted by the Clerk and verified by Cllr S Guthrie (WDBC). Therefore, it was

RESOLVED: That Kathy Barrau be elected as a parish councillor and she duly signed the Acceptance of Office and took part in the meeting.

(NC)

The Parish Council thanked the other candidate, Sarah for attending and her interest.

THR41 Reports from outside bodies

Cllr Guthrie gave his apologies but submitted the following report:

- Local Government Reorganisation – 25/11 all councils will need final documentation ready. He gave a brief overview of the devolution to date and further information can be found here: [Local Government Reorganisation and Devolution | West Devon Borough Council](#)
- West Devon has some funding for Winter Fuel – Can be found on the WDBC Website.
- Funding available for structures – Eg: Village Halls, Buildings.
- Funding available for community groups and tree planting.
- Funding available for small grants for historic buildings and structures.

- People that are rough sleeping – let WDBC know as they are currently doing a count.
- Rural Services Network – Surveys available to complete on website: [Home Page - Rural Services Network](#)

THR42 Highways

There has been some Beech Trees at Wonson that is causing some issues. The local landowner has a time to complete works, after which, the Council will take further action.

RESOLVED: That the Clerk send an email to say thank you to Josh and the Highways team for their more proactive responses and work within the Parish.

(NC)

THR43 Varwell’s Path

The Clerk gave an update on the Varwell’s Path to date. She still needs further support to give the best chance of this being accepted as a Public Right of Way. The Clerk suggested that everyone share the poster and any support emails are to be received by the 5th December 2025.

THR44 The Village Cross

The Chairman explained to members that he had obtained a quote as below.

Travel to Throwleigh, clean out the old concrete joints. Thoroughly clean all of the granite. Remove the section which has been moved by a vehicle, clean out behind and the old bed, replace granite on a new cement bed to leave neat joint gaps. Re-point all joints and leave tidy.

Including all travel, labour, materials and vat £1248.00

Kindest Regards,

*Simon Stevens
F. J. Stevens & Son Ltd*

RESOLVED: That the Chairman contact the Company to ascertain whether they have a Risk Assessment, Public Liability to cover all eventualities and the Clerk contact local organisations for grants.

(NC)

THR45 Finance

a) Payments

The following payments were approved:

K Graddock - Salary	Cheque	£865.85
K Graddock – Mileage	Cheque	£17.10
HMRC PAYE	Cheque	£216.40
TOTAL		£1099.35

THR46 Councillors' Reports and Items for Future Agenda

- Village Pond – Spoken to the parishioners and they have done a weekend already and due to do another one in a few weeks.
- Narrowing the entrance to Deeves Lane (Byway) – agreed that wouldn't be able to stop them.
- Beating of the Bounds – January meeting. Cllr Jordan to update.
- The Village Hall Parking – is there any way to extend parking as some parishioners struggling to park down the road and can't walk up the road. Cllr Vincent will investigate and bring to next meeting.

Meeting ended at 8.00pm.

Signed: Dated: