

Throwleigh Parish Council

Clerk: Mrs Kate Graddock BA (Hons)

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To: Cllrs Richard Littlewood (Chairman), David Jordan, Duncan Vincent, Julian Wisniewski, Phil Wilson, Matthew Byatt.

You are hereby summoned to attend a meeting of **Throwleigh Parish Council** which will be held on **Monday, 10th November 2025 at 7.00pm in Throwleigh Village Hall** for the purpose of transacting the following business. In accordance with The Public Bodies (Admission to Meetings) Act 1960, members of the public are welcome to attend.



Mrs Kate Graddock BA (Hons)

Parish Clerk and RFO

Date of issue: 5th November 2025

AGENDA

1. **Apologies for absence**
To receive and approve any apologies for absence.
2. **Declarations of interest**
To receive any Declarations of interest and DPI's. Members are reminded that all interests must be declared at the beginning of the meeting and prior to the item being discussed.
3. **Minutes**
To approve and sign as a correct record, the minutes of the meeting held on 22nd September 2025. Available via the website.
4. **Public Participation**
Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. A question asked by a member of the public during this period shall not require a response or debate at the meeting.
5. **Election of a Parish Councillor**
To consider any applicants for the role as Parish Councillor. There is **one vacancy** available for a seat on the parish Council. If more than one person applies for the vacancy a secret ballot will be held at the meeting by cllrs.
6. **Reports from outside bodies**
 - a. To receive a report from Devon County Councillor.
 - b. To receive report from West District Borough Councillor
7. **Highways**
To discuss any updates.
8. **Footpath - Varwell.**
To receive update from the Clerk and poster for circulation.

9. Village Cross

To receive response from insurers on insurance for work on the Village Cross and any update from cllrs following a meeting with a local stone mason.

10. Finance

a) To approve payments. (Available at the meeting)

11. Councillors' Reports and Items for Future Agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.