Throwleigh Parish Council
Clerk: Mrs Kate Graddock BA (Hons)
Telephone: 07703 050496 / Email: throwleighclerk@outlook.com

To: Cllrs David Jordan, Duncan Vincent Julian Wisnieswski, Phil Wilson, Matthew Byatt, Richard Littlewood and Kathy Barrau.

You are hereby summoned to attend a meeting of **Throwleigh Parish Council** which will be held on **MONDAY, 16th NOVEMBER 2026 at 7.00PM in Throwleigh Village Hall** for the purpose of transacting the following business. In accordance with The Public Bodies (Admission to Meetings) Act 1960, members of the public are welcome to attend.

Mrs Kate Graddock BA (Hons)
Parish Clerk
Date of issue: 11th November 2026

AGENDA

1. Apologies for absence

To receive and approve any apologies for absence.

2. Declarations of interest

To receive any Declarations of interest and DPI's. Members are reminded that all interests must be declared at the beginning of the meeting and prior to the item being discussed.

3. Minutes

To approve and sign as a correct record, the minutes of the meeting held on 21st Sepetmber 2026. Available via the website.

4. Public Participation

Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. A question asked by a member of the public during this period shall not require a response or debate at the meeting.

5. Reports from outside bodies

a) To receive a report from Devon County Councillor.
b) To receive report from West District Borough Councillor

6. Finance

a) Payments and Receipts: To approve Payments and Receipts (Available at the meeting).
- E Warwick Oliver – Website hosting fees £32.36

b) TOR support

To consider request for grant for TOR Support Services. Email attached for councillors.

7. Planning

To discuss and consider the following applications:

a) Application 0356/26 Change of use of 2-bedroom holiday let to a Class C3 (Discounted Open Market Affordable) dwelling for occupation as a principal residence by local qualifying persons at The Bolt Hole, Throwleigh, Okehampton, Devon, EX20 2JA
Link to application here

8. Road Warden Scheme

To discuss and consider signing up to the Road Warden Scheme and responsible councillors.

9. Notice Board Repairs

To discuss repairs to Parish Council Notice Boards.

10. Councillors' Reports and Items for Future Agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making