

# Throwleigh Parish Council

Clerk: Mrs Kate Graddock BA (Hons) FiLCM

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To: Cllrs Jackie Crawford (Chairman), David Hayes, Draeyk van der Horn, David Jordan, Duncan Vincent, Ann Warwick-Oliver and Julian Wisniewski.

You are hereby summoned to attend a meeting of **Throwleigh Parish Council** which will be held on **Monday, 28<sup>th</sup> June 2021 at 6.30pm in Throwleigh Village Hall** for the purpose of transacting the following business. In accordance with The Public Bodies (Admission to Meetings) Act 1960, members of the public are welcome to attend.



**Mrs Kate Graddock BA (Hons) FiLCM**

**Parish Clerk and RFO**

Date of issue: 22<sup>nd</sup> June 2021

## AGENDA

### 1. Apologies for absence

To receive and approve any apologies for absence.

### 2. Declarations of interest

To receive any Declarations of interest and DPI's. Members are reminded that all interests must be declared at the beginning of the meeting and prior to the item being discussed.

### 3. Minutes

To approve and sign as a correct record, the minutes of the meeting held on 26<sup>th</sup> April 2021 (available on the website).

### 4. Public Participation

Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. A question asked by a member of the public during this period shall not require a response or debate at the meeting.

### 5. Reports from outside bodies

- a) To receive a report from Devon County Councillor, J McInnes.
- b) To receive report from West Devon Borough Councillor, Paul Ridgers.
- c) Other reports from representatives to/from outside bodies and/or meetings/events that Councillors or the Clerk have attended

### 6. Annual Governance and Accountability Reports 20/21

- a) To discuss and agree the Annual Governance Statement detailed in the Annual Governance and Accountability Return 20/21.
- b) To receive and agree the Accounting Statements contained within the Annual Governance and Accountability Return along with the internal auditor's report and Internal Control 20/21.
- c) To consider and agree the Annual Governance and Accountability Return 20/21.

### 7. The Northmore Arms

To receive any updates and consider any action therefrom.

**8. Finance**

To approve payments and receipts 29th April until 28<sup>th</sup> June 2021.

**9. Maternity Arrangements**

To discuss possible Maternity Arrangements.

**10. Councillor reports or items for a future Agenda**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is a discussion item only and no decisions can be taken under this item.