

## THROWLEIGH PARISH COUNCIL

Minutes of the virtual Meeting of Throwleigh Parish Council held on Monday, 7<sup>th</sup> September 2020 at 7.30pm via Zoom.

Present: Cllr J Crawford (Chairman)  
Cllrs A Warwick Oliver, D Hayes, J Wisniewski from THR36 and D van der Horn.

**THR31 Apologies**  
Cllr D Jordan, Cllr J McInness (Devon County Council) and Cllr P Ridger (West Devon Borough Council) and Mrs K Graddock (Parish Clerk).

**THR32 Declarations of Interest**  
None received.

**THR33 Minutes**  
**RESOLVED:** That the Minutes of the meeting held on 3<sup>rd</sup> August 2020 be approved and confirmed as a correct record. The Minutes to be signed at a later date due to Covid-19. (NC)

**THR34 Public Participation**  
None present.

**THR35 Reports from Outside Bodies**

**a) Cllr J McInnes - Devon County Council**

Cllr J McInnes from Devon County Council was not present but did inform via email that he is still continuing to pass information on via email communication.

**b) Cllr P Ridgers - North Devon Council**

None received.

**c) Other reports**

Cllr Warwick Oliver reported that the Providence School Charity has met to discuss this year's grant applications have been centred around careers and equipment for the going to university such as laptops. The charity can take applications from people up to the age of 25. Cllr Warwick Oliver reported that the grants are advertised via Facebook and if anyone wished to have leaflets to let her know. Cllr Van der horn asked whether it was displayed in the local parish notice boards.

\*\*\* Cllr J Wisniewski entered the meeting. \*\*\*

**THR36 Planning Application and Decision Notices**

a) 0364/20 Proposed: Erection of timber clad machinery and fodder store at Land at Wonson, Throwleigh

Applicant: Mr N Webber

Members felt that it was not clear of the actual size of the store and there seemed to be unanswered questions asked from the planning officer in the trail of email correspondence.

**RESOLVED:** That members could not comment on the Application as there was not enough information, particularly in response to the Planning Officers comments and the size of the shed and would like to know the average stock levels.

(NC)

**b) 0387/20** Proposed: Remodelling of existing extension, reinstatement of first floor window, new lead roof dormer to form external door and associated landscaping work at The Barton, Throwleigh

Applicant: Mr Aldis

Cllr Van der horn felt that he could support it in principle but would like clarification on the Trust's comments. Members felt that a site visit would be beneficial before submitting formal comments, particularly in relation to the glazing.

**RESOLVED:** that a site visit is organised prior to submitting formal comments.

(NC)

**c) 0388/20** Proposed: Remodelling of existing extension, reinstatement of first floor window, new lead roof dormer to form external door and associated landscaping work at The Barton, Throwleigh

Applicant: Mr Aldis

**RESOLVED:** that a site visit is organised prior to submitting formal comments.

(NC)

It was **RESOLVED:** That the following decision notices be noted.

(NC)

**a) Beech Cottage, Throwleigh**

Demolition of two single storey extensions and addition of three single storey extensions - grant conditionally.

**b) The Throwleigh Centre, Throwleigh**

Change of use from outdoor residential centre to a holiday let with demolition of extensions and erection of a replacement extension - withdrawn.

**THR37**

**Finance**

Members were circulated the Payments and Receipts, prior to the Agenda. Also circulated was an up to date budget review, which is attached as Appendix 1.

**Payments – 7<sup>th</sup> July – 30<sup>th</sup> September 2020**

NO	DESCRIPTION	PAYEE	AMOUNT
12	Salary	Mrs K Graddock	£399.84
13	PAYE/NI	HMRC	£100.00
14	Elections (Chq returned from WDBC as do not accept Cheques	K Graddock	£67.12
		<b>TOTAL:</b>	<b>£566.96</b>

### **Bank Balances: 31 July 2020**

**Current A/C:** £3,824.39

**Business Reserve A/C:** £282.49

**Business Reserve A/C:** £653.85

**RESOLVED:** that the Payments as detailed above and bank balances be approved and actioned by the Clerk.

(NC)

**THR38**

#### **Governance**

Cllr Crawford reported that the Clerk was awaiting the document from the Website Provider and the Clerk will action this as necessary in accordance with the new Website Regulations.

**THR39**

#### **Highways**

Cllr Crawford reported that the Clerk had submitted the Council's previous Highway concerns but she had had a response to say that they were working through them and unable to provide updates at the present time due to issues with the weather and Covid.

Concerns were raised over whether the buddleholes were being cleared.

Cllr Hayes informed members of a flood that occurred in Murchington. He further reported that DCC Highways had completed some work in the area.

**THR40**

#### **Tor Support Group**

Members were circulated an email requesting the Council to consider whether they knew of anyone that would be interested in a position of Treasurer for the Tor Support Group.

**RESOLED:** That no councillors were unable to accept a position but the information is given to any parishioners for their consideration.

(NC)

**THR41**

#### **DALC Board of Directors**

Members were circulated information on notification for nominations on the DALC Board of Directors.

**RESOLVED:** That the information is noted.

(NC)

**THR42**

#### **Cllr Items and items for Future Agenda**

- For information - Pond Clearing - 29<sup>th</sup> October between 10.00am and 12.00pm. No publication will be undertaken as there are 4 volunteers which should be adequate.
- The Link Super Zoom Meeting to be held on 17<sup>th</sup> September 2020. Cllr Warwick Oliver is unable to attend.
- Cllr Van der horn received correspondence from Cllr Goffey of Okehampton Town Council re: White Paper for Planning Proposals. Members felt that it could be an item for the next Agenda.

**THR43 Exclusion of Press and Public**

It was **RESOLVED** that the following item be taken in the absence of the Press and Public as it would involved the likely disclosure of confidential information.

(NC)

**THR44 Clerk's Salary**

**RESOLVED:** To note the National payrise of 2.75% and the Clerk has implemented.

Meeting ended at 8.37pm.

Signed: ..... Dated: .....

# Appendix 1

Budget Review

2020/21

Bank Acc Balance BF at 1/4/20: £4291.00

Heading	Budget 20/21	Year to date (Inc July 2020)	Variance	Projection for 12 months
Hall Hire Fees	£85.00	£0.00	£85.00	£30.00
SLCC/DALC Subs	£97.00	£74.71	£22.29	£74.71
Insurance	£185.00	£152.62	£32.38	£152.62
Clerk Salary	£2,683.00	£1,075.27	£1,857.75	£2,952.00
Expenses	£250.00	£57.92	£57.92	£220.00
Providence Chapel	£110.00	£0.00	£0.00	£110.00
PCC	£330.00	£0.00	£0.00	£330.00
Audit Commission	£100.00	£0.00	£0.00	£100.00
Internal Audit	£55.00	£55.00	£55.00	£55.00
Hawthorns Accounting	£130.00	£0.00	£130.00	£0.00
Election Charges	£68.00	£67.12	£0.88	£67.12
Contingency	£100.00	£172.05	£172.05	£172.05
<b>TOTAL</b>	<b>£4,193.00</b>	<b>£1,654.69</b>	<b>£2,413.27</b>	<b>£4,263.50</b>

Notes

Budget was incorrectly calculated given potential SCP rise and Local Government 2.75% increase

Defib pads paid with grant from DCC and Filing Cabinet

Budget 20/21 £4,193.00  
Difference -70.5

Over budget  
Under budget